

Request for Application (RFA) RFA No: ANEEJ/ACTNAIJA/2026/03

Call Title: Upstream monitoring of the Renewed Hope Conditional Cash Transfer programme in 7 States and the FCT

Issuing Organization: Africa Network for Environment and Economic Justice (ANEEJ) on behalf of the Act Naija! Consortium

Project Title: Act Naija! – Civil Society Action to Strengthen Social Protection in Nigeria

Funding Partner: European Union

Issue Date: 25 May 2026

Closing Date: 30 June 2026

Contact Email: procurement@aneej.org

Background

The Act Naija project consortium comprising Bread for the World, the Africa Network for Environment and Economic (ANEEJ) and the New Initiatives for Social Development (NISD) is monitoring the renewed hope conditional cash transfer programme in 9 states and the FCT. The programme was designed to provide financial assistance of ₦75,000 distributed in three monthly tranches of N25,000 to vulnerable and low-income households to alleviate poverty and cushion the effects of economic hardship.

The monitoring exercise being undertaken by the Act Naija project consortium is both upstream and downstream monitoring. It involves the trace and verification of reported data for the programme to evaluate both the accuracy of the programme and observing the real-life experiences of beneficiaries for the October 2025 to December 2025 payments. The aim is to strengthen transparency, accountability, and improve public access to information in the programme.

Already, the project has conducted field monitoring of the Renewed Hope Conditional Cash Transfer programme in March 2026 across Borno, Delta, Ekiti, Enugu, Kogi, Ondo and Osun states, and the Federal Capital Territory. The consortium has received beneficiary payment data from the National Social Investment Programme Agency for beneficiaries who are recorded to have been enrolled and have received payment in the exercise for the period under review, as well as a summary data on amount paid and total persons paid.

ANEEJ, on behalf of the consortium, is seeking to engage a consultant to undertake upstream monitoring.

Objectives of the exercise

1. Visit CBN or any other bank where the fund for the project is domiciled to confirm amount released, disbursed and the total amount available for the project.
2. Visit the Payment Service Operators to confirm amount received from NCTO/NSIPA, amount disbursed to beneficiaries and amount left with the PSPs or returned to the source account. (The list of PSPs for the respective states will be obtained from NCTO/NSIPA)
3. Compare the data NSIPA shared with ANEEJ and the server data (if any) to confirm they are the same

4. Compare the NCTO and NSR data to ensure the NCTO data is from the NSR
5. Observe the data administration process to ensure its integrity

Methods

We require the data to be confirmed in the upstream aspect of the programme

Upstream Stakeholders	Process
CBN	KII to confirm NSIPA data set
NSIPA and NCTO	KII to confirm NCTO data set
	<ul style="list-style-type: none"> • NCTO SERVER review (if the server is still operational) • NCTO and NSR app to app interface review
Payment Operators	KII to confirm NCTO data set

Scope of work

A. Review of programme data

A review of the excel spread sheet of the beneficiaries paid in the programme

A review of the summary records submitted by the NCTO

B. Develop a collation plan

Stating the activities and timelines for each deliverable and completion

C. Collate upstream data and findings

Visit the upstream sector to confirm the data generated in the programme and collate findings and explanations for variances

D. Confirm NCTO server data and integrity

- Visit the NCTO with the data shared with ANEEJ by NSIPA and compare (with a sample of at least 12%) beneficiaries across all 7 States and FCT with the server data, checking for unique values
- Observe the NCTO and NSR app to app comparison of data set for the October to December 2026 period to confirm the NCTO data was generated form the NSR
- Utilizing tools attached Observe the data administration process to ensure the data cannot be exploited

E. Write a report of the exercise

A report of the findings for each section of the upstream location is required

Expected Deliverables

- List of persons interviewed and dates

- Report of the process detailing key findings and recommendations.

Procurement Procedure

This procurement shall be conducted in accordance with the consortium's procurement policy and EU co-funding requirements. The procedure includes:

- **Open competitive bidding** through public circulation of this RFA.
- **Minimum of three valid proposals** received before evaluation can proceed.
- **Bid Opening & Evaluation Committee** composed of at least three members, ensuring no conflict of interest.
- **Evaluation Criteria** shall consider:
 - Technical quality and approach (40%)
 - Relevant experience and team capacity (30%)
 - Cost-effectiveness and value for money (20%)
 - Feasibility and delivery timeline (10%)
- **Due diligence checks** on the selected applicant(s) will include reference checks and confirmation of eligibility (no conflict of interest, no history of misconduct).
- **Contract award** will be made to the most economically advantageous bid that meets technical and compliance thresholds.

Required Qualifications and Experience

- At least 2 Leaders of the consulting firm should have a B.sc or higher degree(s) in accounting. In case of individual, he/she should have a B.sc or higher degree(s) in accounting and or related degree and knowledge of audit
- Proven experience conducting audit
- Demonstrated knowledge of vulnerable group dynamics and intersectionality.
- Strong analytical and report writing
- Evidence of previous similar work done

Reporting and Supervision

The consultant will report to the consortium through Africa Network for Environment and Economic Justice (ANE EJ) and work in close coordination with the ANEEJ Project Manager for the Act Naija! Project.

Application Process

Interested firms/organisations or individuals are required to submit the following:

- Technical proposal (including methodology, work plan, and team composition)
- Financial Proposal (breakdown of professional fees and costs)
- Curriculum Vitae (CV) of 2-3 of the lead consultant/ team members
- Evidence of previous similar work done

Ethics and Conflict of Interest

Applicants must declare any potential or actual conflict of interest in relation to this assignment. ANEEJ reserves the right to disqualify any applicant found to be in conflict or engaged in unethical practices.

Data Protection and Ownership

All data collected during the assignment shall be the property of Act Naija! consortium. The consultant must ensure confidentiality and compliance with data protection regulations, including the Nigeria Data Protection Regulation (NDPR 2019) and, where applicable, the EU General Data Protection Regulation (GDPR). All personal and sensitive data collected shall be securely stored and used only for the purpose of this assignment, in line with informed consent protocols and the consortium's data protection standards.

Submission Deadline

All proposals must be submitted by 5:00pm 30th June, 2026 to:

Africa Network for Environment and Economic Justice (ANEEJ)

Email: procurement@aneej.org All document must be submitted in pdf format

Subject for email submission should be: "Upstream monitoring of the Renewed Hope Conditional Cash Transfer programme in 7 States and the FCT"

Late submission will not be considered.