AFRICA NETWORK FOR ENVIRONMENT & ECONOMIC JUSTICE
(Non-Governmental Organisation)

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REQUEST FOR APPLICATIONS (RFA)

CONSULTANCY TO CONDUCT A BASELINE POLICY REVIEW OF EXISTING SOCIAL PROTECTION FRAMEWORKS IN IMO STATE, NIGERIA.

Project: Integrated Social Protection, Livelihood and Climate Resilience (INSPIRE) Project
Location: Imo State, Nigeria
Application Opening Date: Friday, November 13, 2026
Application Closing Date: Friday, November 27, 2026
Expected Commencement Date: December 2026

1. Background

The Africa Network for Environment and Economic Justice (ANEEJ) is implementing the Integrated Social Protection, Livelihood and Climate Resilience (INSPIRE) Project, which seeks to contribute to poverty reduction and strengthen the economic resilience of vulnerable citizens while promoting accountable social protection systems and climate justice.

A key component of the INSPIRE Project is to strengthen social protection governance through policy reform, advocacy and stakeholder engagement. The project recognises the importance of appropriate legal, policy and institutional frameworks in ensuring that social protection interventions are inclusive, sustainable, transparent and responsive to the needs of vulnerable populations.

As part of its intervention in Imo State, ANEEJ intends to conduct a baseline policy review of existing social protection frameworks. The review will provide an evidence base for understanding the current policy, legal and institutional landscape, identifying existing strengths and gaps, and informing future stakeholder engagement and advocacy under the INSPIRE Project.

ANEEJ therefore invites qualified and experienced consultants to submit applications to undertake this assignment.

2. Purpose of the Assignment

The overall purpose of the consultancy is to conduct a comprehensive baseline review of existing social protection policies, laws, programmes and institutional frameworks in Imo State and provide practical recommendations for strengthening the State's social protection system.

3. Specific Objectives

The consultant will be expected to:

1. Review existing laws, policies, strategies, programmes and institutional arrangements relating to social protection in Imo State;
2. Assess the extent to which existing frameworks address the needs of vulnerable and marginalised populations, including women, youth, persons with disabilities and poor households;

3. Identify key policy, legal, institutional and implementation gaps affecting the effectiveness and sustainability of social protection interventions in the State;
4. Examine relevant government institutions, their mandates and coordination mechanisms for the delivery of social protection programmes;
5. Identify opportunities for strengthening social protection governance and developing or improving an inclusive social protection framework; and
6. Develop practical, evidence-based recommendations to guide ANEEJ's stakeholder engagement and advocacy under the INSPIRE Project.

4. Scope of Work

The consultant will undertake, but not be limited to, the following activities:

- Conduct a desk review of relevant federal and Imo State laws, policies, strategies, reports and other documents relating to social protection;
- Identify and map key government institutions and other stakeholders involved in social protection policy formulation and programme implementation;
- Conduct relevant consultations with selected stakeholders, where necessary and feasible;
- Analyse the strengths, weaknesses, gaps and opportunities within the existing social protection framework;
- Prepare a baseline policy review report, including key findings and recommendations; and
- Present the findings to ANEEJ and incorporate relevant comments into the final report.

5. Expected Deliverables

The consultant will produce the following deliverables:

1. Inception Report and Work Plan outlining the proposed methodology, key documents for review and schedule of activities;
2. Draft Baseline Policy Review Report presenting the findings, analysis, identified gaps and preliminary recommendations; and
3. Final Baseline Policy Review Report, incorporating comments from ANEEJ and containing clear and practical recommendations for strengthening social protection frameworks in Imo State.

The final report should be concise, analytical and evidence-based, with an executive summary and clear recommendations for policy and advocacy action.

6. Duration of Assignment

The consultancy is expected to be completed within an agreed timeframe to be determined in consultation with the successful consultant. The consultant will work closely with the ANEEJ project team and report to the designated Project Manager or other officer assigned by ANEEJ.

7. Required Qualifications and Experience

The ideal consultant should possess:

- At least a Master's degree in Public Policy, Development Studies, Social Sciences, Law, Economics, Social Protection or a related discipline;
- A minimum of five years of relevant professional experience in social protection, public policy, governance, development or related fields;
- Demonstrable experience in conducting policy, legal or institutional reviews and producing high-quality analytical reports;
- Good knowledge of Nigeria's social protection landscape and subnational governance systems;
- Knowledge of social protection issues and policy processes in Imo State will be an added advantage;
- Strong research, analytical and report-writing skills; and
- Excellent communication and stakeholder engagement skills.

8. Application Requirements

Interested consultants should submit the following documents:

- A cover letter expressing interest and suitability for the assignment;
- A detailed Curriculum Vitae highlighting relevant qualifications and experience;
- A brief technical proposal outlining the proposed approach and methodology for undertaking the assignment;
- A financial proposal, including the consultant's professional fees and any anticipated costs; and
- At least two examples or references demonstrating previous relevant work.

9. Evaluation Criteria

Applications will be assessed based on:

- Relevant qualifications and technical expertise;
- Demonstrated experience in social protection, policy analysis and related assignments;
- Understanding of the assignment and proposed methodology;
- Quality and relevance of previous work; and
- Reasonableness and value for money of the financial proposal.

10. Remuneration

Remuneration for the consultancy is as available in the industry but negotiable based on project budget.

11. Submission of Applications

Interested and qualified consultants should submit their applications electronically to **ANEEJ** by the deadline stated below. The subject line of the application should read:

"Consultancy Application: Baseline Policy Review of Social Protection Frameworks in Imo State," and should be addressed to: procurement@aneej.org

12. Application Deadline

The deadline for submission of applications is:

Friday, November 27, 2026.

Only shortlisted candidates will be contacted. ANEEJ is committed to promoting equal opportunity and encourages qualified consultants with relevant expertise and experience to apply.